



E-Alliance

*Centre de recherche
pour l'équité des
genres+ en sport* | *Research hub for
gender+ equity
in sport*

Seed Research Grants Call for Proposals

December 2020

E-Alliance Seed Grant Call for Proposals

Researchers are invited to submit an application for a Research Seed Grant in Gender+ Equity in Sport. Applications will be accepted in one of three research priority areas: (1) the nature of experiences, (2) evaluation of programs/interventions or (3) transforming to gender+ inclusive sport (for details on each priority, please see Research Priorities document on the E-Alliance website). For the 2020 Research call, there will be two types of grants: two-year Seed Grants with a maximum budget of \$20,000 each and a one year Seed Grant with a maximum budget of \$10,000 each. At the completion of either grant a final report will be required.

Important Dates

- **Application deadline: January 31, 2021 (by 11 PM Eastern Time)**
- Notification date: end of February 2021
- Expected fund transfer: end of March 2021
- Deadline for the final seed-grant report is within 60 days of completion of the project (as per the signed project).

Eligibility

Eligibility criteria for each type of seed grant are outlined below:

Two Year Seed Grant

- Principal investigator must be a full-time research-stream faculty member at a Canadian post-secondary institution.
- Emerging scholars¹ must be part of the team
- Applications must include researchers from at least two Canadian post-secondary institutions
- Applications must demonstrate engagement with intersectional research approaches and methodologies
- Engage students in the research project
- All listed applicants must be active collaborators and be actively engaged in the research project.

¹ As defined by the SSHRC: An emerging scholar is someone who has not yet had the opportunity to establish an extensive record of research achievement, but is in the process of building one.

Applicants identifying themselves as an emerging scholar must meet at least one of the following criteria:

1. have completed their highest degree no more than six years before the competition deadline; or
2. have held a tenured or tenure-track postsecondary appointment for less than six years; or
3. have held a postsecondary appointment, but never a tenure-track position (in the case of institutions that offer tenure-track positions); or
4. have had their careers significantly interrupted or delayed for health or family reasons within the past six years.

One Year Seed Grant

- The Principal Investigator (PI) may be a full-time research-stream faculty member, postdoctoral scholar or senior PhD student (i.e. PhD Candidate) at a Canadian post-secondary institution; however, a faculty member co-applicant is required if the PI is not a full-time research faculty member.
- Applications must demonstrate engagement with intersectional research approaches and methodologies
- Engage students in the research project
- All listed applicants must be active collaborators and be actively engaged in the research project

Evaluation Procedures

The E-Alliance Seed Grant Review Committee will be struck to rank the applications. The Committee will be comprised of up to four (4) members as follows:

- One (1) Chair (one of the E-Alliance co-directors);
- Up to two (2) members of the research community;
- Up to one (1) sport organization representative.

The E-Alliance Seed Grant Review Committee Chair will coordinate peer-review feedback and notify applicants of funding decisions. Applications will be evaluated in accordance with the criteria described below.

Evaluation Criteria (inspired by SSHRC)

Originality, Creativity and Challenge - The aim and importance of the endeavour:

- originality, significance and expected contribution to knowledge;
- appropriateness of the literature review;
- appropriateness of the theoretical approach or framework;
- appropriateness of the methods/approach;

Feasibility - The plan to achieve excellence:

- appropriateness of the proposed timeline, and probability that the objectives will be met;
- expertise of the applicant or team in relation to the proposed research;
- appropriateness of the requested budget, justification of proposed costs, and, where applicable, other cash and/or in-kind contributions; and

Expected Impacts (eg. mentorship, community, research):

- quality of training and mentoring to be provided to students, emerging scholars and other highly qualified personnel, and opportunities for them to contribute; and
- potential for the project results to have influence and impact within and/or beyond the research community.
- quality and appropriateness of knowledge mobilization plans, including effective dissemination, exchange and engagement with stakeholders within and/or beyond the research community, where applicable. ([Source: SSHRC](#))

Capability - The expertise to succeed:

- quality, quantity and significance of past experience and published and/or creative outputs of the applicant and any co-applicants, relative to their roles in the project and to the stage of their career;
- evidence of past knowledge mobilization activities (e.g., films, performances, commissioned reports, knowledge syntheses, experience in collaboration / other interactions with stakeholders, contributions to public debate and media), and of impacts on professional practice, social services and policies, etc.; and
- quality and quantity of past contributions to the development, training and mentoring of students, postdoctoral researchers and other highly qualified personnel.

Consistency/Fit with the Hub's Priority Themes

- clear articulation of alignment between the focus of the proposed research and one of the Hub's research priority themes
- description of ways in which the proposed research will advance one of the Hub's research priority themes

Excellence - An EDI understanding (<https://www.sshrc-crsh.gc.ca/funding-financement/nfrf-fnfr/edi-eng.aspx#1b>)

- integration of equity, diversity and inclusion-related considerations in research design and practices
- Increasing equitable and inclusive participation in the research system, including on research teams
- Collecting the data and conducting the analyses needed to include equity, diversity and inclusion considerations in decision-making

To address the EDI selection criteria, applicants are asked to consider the type of research environment they will establish as research leaders who are responsible for leading, training and mentoring their team members, according to:

- (A) Team composition and recruitment processes;
- (B) Training and development opportunities; and
- (C) Inclusion.

For each area, teams must identify a minimum of **one concrete practice** that they will put in place to address one or more systemic barrier(s).

[For more information please see SSHRC EDI best practices](#)

Submission

All submissions must be completed using the application form included, and all text must be typed within the table following the instructions on the application form. The recommended font is 10pt Arial. References can be included at the end of each section or at the end of the application and will NOT count towards the page limits. Please include the SSHRC short CVs of all members of the research team. Questions regarding eligibility or the application procedures should be sent to info@ealliance.ca

Completed application forms and researchers' SSHRC CVs should be submitted to info@ealliance.ca by the deadline.

Eligible Expenses

Consider the following when preparing your budget:

- No more than 10% of the budget can be used to support participation in a conference, or conference related activity.
- No more than 15% of the budget can be used for equipment purchase. In extremely rare circumstances (if there is a very strong rationale) equipment expenditure up to 25% will be considered.
- If a consultant is required to be paid to complete the project a strong justification should be provided. Every effort should be made to keep consulting fees below 15% of the total research budget.
- A maximum of 10% of the budget can be used to support publication fees.
- Applicants are encouraged to use the majority of the seed grant funds to support the training of HQP.
- Translation of the executive summary to French/English.
- Research overhead/administrative costs (maximum of 5% for one-year seed grant and 10% for two-year seed grant).
- Only research assistants may be paid from the seed grant.

Other Considerations

Consider the following when preparing your grant:

- Applicants must select one stream (20 000\$ or 10 000\$) and one priority area (1-The Nature of Experience; 2-Evaluation of Programs/ Interventions; or 3-Transforming to a Gender+ Inclusive Sport) for their proposal.
- If known, the applicant is encouraged to provide the full name, program, and year of study of the HQP when applying. If the name is not known, the applicant is required to indicate the preferred qualifications of the HQP sought (For example: 3rd-4th year student with knowledge of intersectional approach and methodologies and with a strong training in qualitative methods).

- If the Seed Grant is held by a PhD Candidate or a postdoctoral scholar, who does not hold a full-time University Appointment, a full-time, tenure-stream or tenured faculty member must be on the application to oversee project progress, expenditures and financial reporting.

Financial Accountability

1. Funds must be dispensed in accordance with the budget submitted
2. Funds must be dispensed in accordance with the university guidelines
3. The reporting requirements described must be fulfilled

Financial Procedures

When a Seed Grant is awarded the following steps occur:

1. The Research Office will send a contract letter to the award holder.
2. Funds are transferred to the award holder(s) with primary signing authority.
3. A final report, including a financial report, will be required 60 days post the end of the grant award period.

Research Ethics

It is the responsibility of the applicant(s) to obtain Research Ethics Approval for any project using Human Participants.

Reporting Requirements for Seed Grants

- The Seed Grant Final Report must be submitted within 60 days of the completion of the study. Have to include a bilingual executive summary. (See Important Dates for the deadline.)
- Researchers who receive a Seed Grant are also required to complete the Seed Grant Activities Form as part of E-Alliance's Annual Report Requirements (Template will be sent to all Seed Research Grant Holders in March of each year).
- Requests for no-cost extensions of the grant must be made one month before the end date and justifying the request for an extension.

The Seed Grant Final Report

The Seed Grant Final Report must include the following:

- A 200 word lay-language summary outlining objectives, methods, results and conclusions (one in French and a second in English)
- A concise review of related literature (2-3 pages)
- A description of methodology approach and methods (2-3 pages)
- A description of results (2-3 pages)
- Discussion and interpretation of findings relative to the literature (3-4 pages)
- Theoretical implications (recommendations for future research (1 page)
- Practical implications (recommendations for future practice (1 page)
- Description of partnership/linkage with sport sector (if appropriate) (1/2 page)
- Planned next steps related to this work (communication, further work etc.) (1/2 page)
- Listing of all Knowledge Transfer and Exchange related activities

**E-ALLIANCE
Application for Seed Research Grant
Funding**

**Please note that there is a character limit within each text box.*

Lead Researcher (Please write your pronouns):	Name	Institution	Email
Co-Researcher (Please write your pronouns):	Name	Institution	Email
Co-Researcher (Please write your pronouns):	Name	Institution	Email
Co-Researcher (Please write your pronouns):	Name	Institution	Email

Title of Proposed Project:

Indicate the Grant Program Stream you would like your application to be considered under:

The Nature of Experiences
 Evaluation of programs/interventions
 Transforming to a gender+ inclusive sport system

Indicate the Type of Seed Grant applied for

Two Year Seed Grant (\$20,000 Max Budget)
 One Year Seed Grant (\$10,000 Max Budget)

1. Please state the question addressed, the rationale for the project and the expected outcomes including a synthesis of the related literature (7000 characters total - 3500 on this page, spaces included)

1. Continued : Please state the question addressed, the rationale for the project and the expected outcomes including a synthesis of the related literature (7000 characters total - 3500 on this page, spaces included)

2. Describe the methodology and methods proposed (7000 characters total - 3500 on this page, spaces included)

2. Continued: Methodology and methods proposed (7000 characters total - 3500 on this page, spaces included)

3. Explain the role of each of the co-researchers and how they will contribute to the research project (1700 characters, spaces included)

Do you have letters of support from partners? Y N

Name of partners (if applicable):

4. If applicable, describe the interactions with the sport sector and /or other partners expected during the project (1700 characters, spaces included)

5. A major aim of the seed grants is to develop applications for external funding. If the seed grant will be used for this purpose, state which agency and the expected competition date (1700 characters, spaces included)

6. Describe how the outcome of the work will be communicated to the sport sector and /or other partners. In short, describe your knowledge translation plan. (1700 characters, spaces included)

7. Explain how the project addresses a topic relevant to Gender+ Equity in Canadian Sport and/or how the project addresses a research question identified in the E-Alliance Research Agenda. (1700 characters, spaces included)

8. Explain how your project will engage with intersectional research approaches and methodologies. (3500 characters, spaces included)

9. Explain how the project will involve the training of High Qualified Personnel (HQP). (1700 characters, spaces included)

10. Budget*	Items and Description	Amount \$
Personnel	(If known, please list the name(s) of High Qualified Personnel).	
Equipment		
Consumables		

Travel	
Other	
	Total <i>(max based on type of grant applied for)</i>

11. *Budget Justification (1700 characters, spaces included)

12. Describe any other financial or in-kind contributions to the project (1000 characters, spaces included)

I acknowledge that expenditures are governed by the granting university Research Office. I also agree to submit a short report on the work accomplished, partner /workplace interaction, communications with partners, and a financial summary at the end of the funded period.

Signed

Date
